

Outstanding Association Award

2004-06 (Due at Conclave 2006)

The Outstanding Association Award was established at the 1976 Conclave by the International Executive Board as a means of recognizing outstanding work of the Associations in attaining the objectives of the Fraternity. The award is presented at each Conclave - with entries due at Conclave registration.

I. **CATEGORIES:** Of a possible 100 points an Association can earn towards receiving the award, the maximum number of points for each category is:

1.	Contributions to active Chapter	20
2.	Association Board	15
3.	Attendance at Chapter meetings	15
4.	Faculty Advisor Support	10
5.	Financial Management	20
6.	Social Functions	20

II. **JUDGES:** A committee of alumni and undergraduate leaders will serve as judges for this award - no one will be allowed to score their own Association. Each judge will be expected to rate each entry by assigning a point value (between zero and the maximum) for each of the categories. The Association attaining the highest grand total score will win the Outstanding Association Award.

III. **SCORING:** Listed below are criteria to be considered by the judges when scoring the various categories:

1. Contributions to active Chapter:

a. Financial - includes donations, fund drives, repairs to the Chapter house, purchases of new equipment (not to include items purchased with Association income from the Chapter). This should be reported on a per capita basis, i.e. \$7.50 per alumnus.

b. Personal - includes being resource people for Chapter retreats, taking part in new member and total membership education programs, mentoring programs, counseling the membership regarding management, financial and personal problems, etc.

2. Association Board:

a. Number of board meetings each year, up-to-date file on all alumni and Association members, etc.

3. Attendance at Chapter meetings:

a. This should be calculated on the average attendance per Chapter meeting by alumni and associate members.

4. **Faculty Advisor Support:**
 - a. Does Chapter have the required number of faculty advisors? How often does each advisor visit Chapter? How much of a role do the advisors play in the regular operations of the Chapter? Do the advisors attend and participate in Association meetings?
5. **Financial Management:**
 - a. Attach a copy of financial statement
 - b. Attach a copy of most recent audit report
6. **Social:**
 - a. Joint activities held with active Chapter -- watermelon feeds, dances, Founder's Day functions, Homecoming activities, recruitment events, etc.
 - b. Alumni only - Dances, parties, receptions, reunions, picnics, fishing and hunting trips, etc.

IV. GENERAL INFORMATION:

1. Associations should be compiling their reports throughout the two years. It is suggested that detailed notes be maintained on each specific area with the final report being submitted at Conclave. (Entries to be based on 2-year activity from one Conclave to the next)
2. The final written report must not exceed two standard **(8 1/2 inch x 11 inches)** pages and typed single spaced for each of the six categories listed above (no more than a total of 12 typed pages for the entry). The report should consist of brief descriptions and/or lists of activities, goals and/or results obtained in each of the categories.
3. (Optional) The report may be submitted in a plain 3-ring binder.
4. No appendixes will be allowed. The only papers that may be attached are a copy of the Association's financial statement and a copy of the most recent audit report.
5. Copies of the Top 3 Outstanding Association Award entries will be distributed to Association presidents by Sept. 15 following each Conclave.
6. The Programs Committee Chairman will present the Outstanding Association Award at the final banquet of Conclave.
7. Please have your delegate bring along your entry or mail by Aug. 1st to:

FarmHouse International Fraternity
 11020 NW Ambassador Drive, Suite 330
 Kansas City, MO 64153
 (800) 722-1905