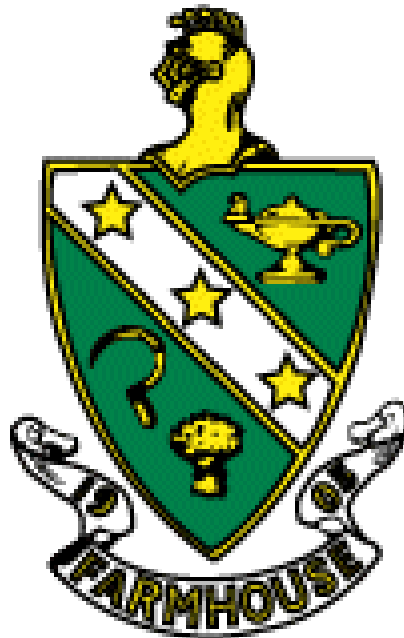


*FarmHouse Fraternity*  
*Alberta Chapter – University of Alberta*



# Risk Management Plan

Enacted February 2004

Updated January 2007

# EMERGENCY TELEPHONE NUMBERS

FarmHouse Fraternity – 11054-86 Ave. Edmonton, Alberta T6G 0W9

Ambulance	911
Fire Department	911
Police	911

## Association

President	Pat Donnelly	Home	403-802-0140
		Work	403-297-4879
Vice President	Steffen Rasmussen		780-430-1620
Treasurer	Owen Nelson		780-554-7902
Director at Large	Keith Jones		403-285-9792
Director at Large	Tim Henderson		403-803-3575
Mentorship Director	Wade Holst	Work	780-416-1831
Mentorship Director	Andrew Kittle		780-336-2583

## International Headquarters

Executive Director	Jim Griffith		1-800-722-1905
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## Advisors

Professor	Erasmus Okine	Work	780-492-7666
Professor	Dean Spaner	Work	780-492-2328
Professor	Tomas Nilsson	Work	780-492-4711
Alumni	Wade Holst	Work	780-416-1831

Posted at every phone location and given to every member and pledge of Alberta FarmHouse Fraternity.

## PROCEDURES FOR AN EMERGENCY OR TRAGEDY

- These are suggestions made to assist you in responding appropriately to a situation such as serious accident, illness, or death within the chapter.

### MAINTAINING CONTROL:

The Chapter President must be in command of every emergency situation involving serious injury or death. In the absence of the President, members will adhere to the rank of officer authority as follows:

#### Order of Command

President – Steffen Rasmussen  
Past President- Justin Weiss  
House Manager – Mettew Klymiuk  
VP Recruitment– Tyler Fletcher

By no means does this mean that the person in command cannot consult with other members who have more expertise or insight, but it does mean that the final decisions are his.

### IN THE EVENT OF A FIRE:

1. Call 911.
2. Pull the house alarm.
3. Wake as many members and close as many doors as you can while exiting the house.
4. All members should meet at the front doors of **GARNEAU TOWERS**.
5. Take a head count and report anyone missing to the fire department.
6. Do not allow anyone to return to a burning building.
7. As soon as is reasonably possible, notify the appropriate officials as outlined on page 1.

## IN THE EVENT OF SERIOUS ILLNESS, INJURY, OR DEATH:

1. Call 911. Briefly and calmly explain the situation so that the appropriate emergency personnel can respond.
2. **DO NOT** notify the parents of the person who is involved in the emergency. Police or medical officials will do so.
3. Notify the appropriate officials as outlined on page 1.
4. The House must close at once. Instructions cannot be given if members are leaving and strangers are entering. Only FarmHouse members and appropriate officials will be allowed to enter. Depending on the situation, out-of-house members may be called in.
5. The members will assemble in the eating room. The ranking officer will explain the situation and inform them that the House is closed. All outgoing phone calls will be halted, including calls to parents, girlfriends, etc.
6. The members will make **no** statements to anyone other than the proper authorities. The president or ranking officer will make any appropriate statements to the media after the situation is under control and the content of the statements have been discussed with appropriate university officials, an advisor, and a member of the association board.
7. The spokesperson will only state the facts he knows to be true. If he prefers not to answer a question, an appropriate response is, "I can't comment at this time until we have all the facts." Do not draw conclusions or give personal opinions.
8. In the case of a death, do not move any of the deceased student's personal possessions. Roommates should be moved somewhere else temporarily. Be sure that all borrowed items are returned to the

deceased's room and, if possible, lock the door before parents arrive. Empty boxes may be provided and help offered once the parents arrive.

9. In the case of a suicide attempt, with or without serious injury, do not assemble house members or call parents. Talk with the member while awaiting the ambulance/police.

**When contacting International Headquarters, the following information will be needed:**

1. Name and location of the chapter
2. Name of the person reporting the incident
3. Name of the person associated with the emergency
4. Exact time, date, and location of the injury, damage, or other emergency
5. Description of the incident
6. Names of any witnesses
7. The names of all other people who have been notified

**Alberta FarmHouse Phone List:**

The House's numbers are: Line 1 - 780-430-1620  
 Line 2 - 780-435-1645  
 FH Line - 780-439-4078

NAME	SCHOOL #	HOME #	ALTERNATE #
Beechinor, Stefon			(780)504-2691
Birchall, Trevor	880-5602	(403)851-0360	(780)419-5585
Bolduc, Mathew	FH	(403)549-3833	(403)625-1113
Burdek, Tyler		(780)623-2649	(780)623-0532
Buyks, Wouter	FH	403-227-4403	(780)298-4403
Clennett, Alex	FH	(780)763-2285	
Collier, Graham			(780)718-4946
Conrad, Joel	435-9936	(403)337-2076	(780)893-6374
Creasy, Clayton	FH		(403)578-7066
Dinwoodie, Dustin			(780)208-2004
Feniak, Paul	476-3230	(780)383-2255	
Fletcher, Tyler	FH	(780)383-3886	(780)656-0507
Forster, Jason	385-0391	(780)642-6185	
Gamroth, Blake	982-6121	(780)354-2289	
Gould, Mathew	433-9431	(403)577-2219	(780)996-5516
Gould, Farley	433-9431	(403)577-2219	
Hanson, Kallin	FH	(403)859-2396	(780)868-3111
Harris, Colin	FH		(780)242-5250

Heaton,	Duncan	634-1634	403-227-2223	(403)227-2223
Keyowski,	Shawn	641-5120	403-782-0975	403-304-6316
Klein,	Curtis			(780)934-6684
Kolosky,	Jason	FH	(780)864-4646	(780)242-6250
Kuefler,	Blair	915-7632	(780)583-2208	
Markert,	Dave	FH	(403)485-6788	
Matras,	Matthew	634-4740	(780)939-7223	(780)233-4346
Nichiporik,	Greg	271-0158	(780)836-2142	780-836-0158
Nichiporik,	Jeff	FH	(780)836-2142	(780)668-3529
Oakley,	Robert		471-5229	(780)446-2105
Rasmussen,	Paul	719-5952	403-227-2824	(780)431-9729
Rasmussen,	Steffen	FH	(403)227-2824	780-554-0277
Ruschkowski,	Luke		(403)664-2527	(780)664-9431
Sears,	Derek	989-5510	403-549-2481	403-625-6115
Taylor,	Ian	FH	403-526-5484	(780)526-5484
Weiss,	Justin	FH	403-527-0063	(780)217-4486
Wetmore,	Shaun	634-1808	780-583-2114	(780)385-8135