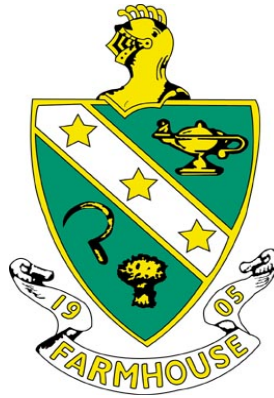


FARMHOUSE FRATERNITY

Corrected Chapter Award of Excellence Application 2006-07



This minimum standards awards program is designed to recognize chapters that are operating at the performance level outlined by the International Fraternity in our By-Laws, policies, and handbooks. The criteria for the Chapter Award of Excellence and Achievement are built upon basic expected performance in the areas of chapter operations. The award is based upon objective criteria. (Please note the changes for 2006-07 scoring, as of Jan. 2007).

- 50 percent (100 of 195 points) of the award is based on Programming
- 20 percent (40 of 195 points) is based on Membership
- 20 percent (40 of 195 points) is based on Scholarship
- 10 percent (15 of 195 points) is based on Ritual

The award application is completed by checking the criteria met by the chapter and providing additional information as needed.

- Chapters meeting 90% of the criteria will receive the Chapter Award of Excellence. (175.5 points out of 195 are required)
- Chapters meeting 80% of the criteria will receive the Chapter Award of Achievement. (156 points out of 195 are required)
- Chapters dropping below 70% will be placed on the Chapter Excellence Challenge. (136.5 points out of 195 are required)

It is possible for each chapter to receive the Chapter Award of Excellence. The award is given to chapters that meet the level of performance outlined in the criteria. These are annual awards to be given for the calendar year (actually a 14-month period – Jan. 1, 2006-Feb. 28, 2007). The deadline for entry is March 1st of each year.

Please submit the completed applications to:

FarmHouse Fraternity
11020 NW Ambassador Dr., Suite 330
Kansas City, MO 64153
(816) 891-9445

Application & materials due March 1, 2007...

FARMHOUSE FRATERNITY

CHAPTER AWARD OF EXCELLENCE

Programming Portion - 2006-07

All chapters are required to complete this evaluation form for the calendar year. Complete the evaluation by checking the criteria met during the period January 1, 2006-February 28, 2007. Please provide supporting material as requested. Deadline for entry is March 1. Applications postmarked after March 1 will not be eligible for receiving the awards.

Submitted by _____ Chapter

1. New Membership Recruitment (6 points)

_____ The chapter held a recruitment workshop prior to the chapter's concentrated recruitment period. (1 point)
_____ *Name of presenter* _____ *Date*

_____ A recruitment committee has been established to assist the VP Recruitment and help lead recruitment efforts. (1 point)

_____ The chapter conducted the following activities in an effort to recruit graduating high school seniors: (6 of 10 must be marked for 3 points, 4 marked for 2 points, 2 marked for 1 point)(3 points)

_____ Summer recruitment event(s) for new HS grads	_____ Recruitment database
_____ Spring recruitment event(s) for HS seniors	_____ Letter writing to incoming freshmen
_____ Personalized phone calling campaign	_____ Home visits to recruits/parents
_____ Joint FH Parents Weekend/Recruitment weekend	_____ Alumni recruitment coordinator
_____ Recruitment brochure/CD developed & given to recruits	_____ Other _____

_____ The chapter is submitting a 2006-07 Chapter Programming Award application for recruitment. (1 point)

2. New Member Education (7 points)

_____ The chapter has set guidelines and responsibilities written down and followed for its Big Brother Program. (1 point)
(Attachment #1 - 1-page attachment required to be submitted)

_____ The chapter has a written program for new member education and pre-initiation activities (1 point).
(Attachment #2 - 1-3 page syllabus of new member education & pre-initiation schedule required to be submitted)

_____ Presentations/talks from chapter executive officers, advisors and association leader(s) to the new member class on their positions/roles. (1 point)

_____ Each chapter member receives a copy of the chapter bylaws when pledging (and an updated version as changes are made). (1 point)
(Attachment #3 - Include copy of current chapter bylaws)

_____ The chapter included presentations/videos for new members/pledges on (check those that applied): (3 of the 9 must be marked for 2 points, 2 = 1 point) (2 points)

_____ <i>alcohol awareness</i>	_____ <i>hazing</i>	_____ <i>diversity</i>
_____ <i>rape awareness/sexual assault</i>	_____ <i>risk management</i>	_____ <i>resume/interviewing</i>
_____ <i>time management</i>	_____ <i>study skills</i>	_____ <i>other</i> _____

_____ The chapter is submitting a 2006-07 Chapter Programming Award application for new member education. (1 point)

3. Total Membership Education (6 points)

_____ The chapter conducted at least one educational program on social issues (Rape Awareness, Hazing, AIDS, racial sensitivity, etc.) during calendar year. (1 point)

Program: _____ **% brothers/pledges attending** _____ **Date:** _____

_____ The chapter conducted at least one educational program on personal improvement issues (diversity, study skills, time management, etiquette, confrontation skills, Marriage & Relationships). (1 point)

Program: _____ **% brothers/pledges attending** _____ **Date:** _____

_____ The chapter conducted at least one program on career networking/development (mock job interviews, resume preparation, business etiquette/interviewing, etc.) (1 point)

Program: _____ **% brothers/pledges attending** _____ **Date:** _____

_____ At least one of the above educational programs was held in conjunction with another campus organization (sorority, men's fraternity, club or other organization). (1 point)

Program: _____ **Organization:** _____

_____ The chapter polled its membership to determine what types of Total Membership programs it's interested in. (1 point)

_____ The chapter is submitting a 2006-07 Chapter Programming Award application for total membership. (1 point)

4. Alumni Relations (6 points)

_____ The chapter & association jointly published an alumni newsletter twice each calendar year. Newsletter sent to alumni, other chapters, FH International and university administration (1 point)
(Attachment #4 - submit copy of each newsletter – will become entry for Outstanding Newsletter Award)

_____ The chapter hosted an alumni event (besides Association Meetings) each academic term. (2 points)

1. Event: _____ **# of alumni attending:** _____ **Date:** _____
2. Event: _____ **# of alumni attending:** _____ **Date:** _____

_____ The chapter involved alumni in its educational programs and house operations (list alumni and assistance): (2 or more = 2 points, 1=1 point) (2 points)

_____ **guest speakers & topics** _____
_____ **facilitator at workshops/retreats** _____
_____ **alumni bigger brother programs** _____
_____ **mentoring programs** _____
_____ **major house renovations/improvements** _____
_____ **other – explain** _____

_____ The chapter is submitting a 2006-07 Chapter Programming Award application for alumni relations. (1 point)

5. Financial Management (10 points)

_____ The VP of Finance submitted monthly a list of collections, disbursements, accounts receivable, accounts payable and a balance sheet to the Executive Board and/or Finance Committee. (1 point)
(Attachment #5 - must submit most recent copy of monthly income statement and balance sheet)

_____ An annual budget existed and was reviewed monthly by a Finance Committee and/or Chapter Executive Board. (1 point)
(Attachment #6 - must submit copy of budgets for current semester and previous semester)

_____ The chapter has developed and adhered to set procedures for collecting delinquent accounts. (1 point)
(Attachment #7 - must attach copy of chapter policy)

_____ The chapter uses a version of Quickbooks (QB Online, small business, nonprofit versions) or uses an outside accountant to assist the VP of Finance. (1 point)

_____ The chapter requires 2 signatures on all chapter checks, or bonded firm employed by the chapter is used. (1 point)

_____ The chapter had its financial records audited/reviewed as outlined in the FarmHouse International By-Laws. (1 point)
(Attachment #8 - Include 1-page summary from auditors - name of CPA or alumni audit committee members, when occurred and opinion)

_____ In conjunction with the Association, at least \$25 per year per man is being set aside for long-term housing/needs/planning (by chapter and/or association). (1 point)

_____ The chapter maintained no more than 5% accounts receivable from chapter members. (1 point)
Indicate current percentage of accounts receivables with current chapter members/pledges _____

_____ A Finance Committee consisting of at least one alumnus or advisor and chapter officers who handle money met once per semester to review financial condition of chapter.(1 point)
List committee members (note alum/advisor): _____
Date of Spring Meeting: _____
Date of Fall Meeting: _____

_____ The chapter is submitting a 2006-07 Chapter Programming Award application for financial management. (1 point)

6. Campus Involvement (3 points)

_____ 75% of members participated in at least one other club or student organization besides FarmHouse. (1 point)
(Attachment #9 - Include list of members and clubs/organizations they're involved in)

_____ The chapter competed in campus-wide contests (Greek Week, Homecoming, sorority philanthropies) as a group. (1 pt).
Event: _____ **Date:** _____

_____ The chapter is submitting a 2006-07 Chapter Programming Award application for campus involvement. (1 point)

7. Community Service (7 points)

_____ The chapter conducted at least two community service projects for the year, with one involving another student organization (fraternity/sorority/club/etc.). (2 points - 1 point per event)

1. Project: _____ **% brothers/pledges attending:** _____ **Date:** _____
2. Project: _____ **% brothers/pledges attending:** _____ **Date:** _____

_____ 90% of the chapter participated in the FarmHouse International Promise of Service Week (providing at least one hour of community service the week of April 15th) (1 point)

_____ 75% of chapter members provided at least 10 hours of community service during the 14 months. (1 point)
(Attachment #10 - Include list of brothers and projects/hours for each) _____ Total # of hours brothers contributed

_____ The chapter participated in at least one sorority or other fraternity's philanthropy event. (1 point)
Activity: _____ **% brothers/pledges participating:** _____ **Date:** _____

_____ The chapter has its own philanthropy activity (all profits must go to outside charitable organization) (1 point)
Event: _____ **Date:** _____ **% brothers/pledges participating:** _____ **\$ raised:** _____
Total \$ donated/raised for all charitable philanthropies chapter was involved with during 14 months \$ _____

_____ The chapter is submitting a 2006-07 Chapter Programming Award application for community service. (1 point)

8. Risk Management/Discipline (7 points)

_____ The chapter has a Director of Risk Management, who is in charge of risk management and serves on Exec Board (besides chapter president). (1 point)
(Attachment #11 – position responsibilities)

_____ The chapter has developed a plan of action for how to respond in the event of a crisis situation (accident, legal problems, accused date rape, etc.). (1 point)
(Attachment #12 - copy of crisis plan)

_____ Set penalties/procedures are in place for Risk Management violations, Alcohol Policy violations, disputes, etc. (1 point)
(Attachment #13 - chapter policy/procedures for violations)

_____ All chapter members attended a Risk Management Workshop (for instance - a lawyer speaking about legal liabilities) and Alcohol Awareness Presentation in alternating semesters (alcohol awareness one semester, risk management the other semester, or vice versa). May include on campus presentations or speakers. Programs must be endorsed by association or advisors. (2 points)
Activity/speaker: _____ **Date:** _____
Activity/speaker: _____ **Date:** _____

_____ Chapter has submitted Risk Management & alcohol awareness verification forms to FarmHouse International each semester as required. (FH International Office to award credit based on whether forms have been submitted) (1 point)

_____ The chapter is submitting a 2006-07 Chapter Programming Award application for risk management. (1 point)

9. Intellectual Development & Scholastic Achievement (5 points)

_____ The chapter established and enforced grade requirements of at least a 2.3 out of 4.0 for holding chapter offices. (1 point)
Chapter GPA requirements for holding office _____

_____ The chapter established and enforced grade requirements of at least a 2.25 GPA for initiating new members. (1 point)
Chapter GPA requirements for initiation _____

_____ The chapter maintained and enforced a minimum academic standard of at least a 2.25 GPA for active members, with members below standard placed on academic probation. (1 point)

Minimum GPA required of active members: _____

What does academic probation include: _____

_____ A scholarship program was in place to assist all members with their academics, including (1 point if at least 6 marked)

_____ **GPA competitions** _____ **Test file systems** _____ **Most improved GPA award**

_____ **Study hours/study halls** _____ **Progress reports** _____ **Scholarship banquet**

_____ **Designated quiet hours/quiet areas** _____ **Award for top chapter GPA** _____ **Individual GPA goals**

_____ **Academic mentors for pledges** _____ **Incentive programs (skip jars, Pizza for A's, etc.)**

_____ **Highest New Member GPA** _____ **Other** _____

_____ The chapter is submitting a 2006-07 Chapter Programming Award application for intellectual development. (1 point)

10. Spiritual Development (4 points)

_____ The chapter attended church as a group at least once during calendar year. (1 point)

Church: _____ **% brothers/pledges attending:** _____ **Date:** _____

_____ The chapter sponsors at least one ongoing bible study for members (and friends) that meets at least bi-weekly. (1 point)

_____ Besides chapter church, chapter meal prayers and prayer/devotion at chapter meetings, the chapter conducted at least two other activities to build men spiritually this year (spiritual retreat, campus prayer breakfast, etc.). (2 activities required for 1 point)

Activity: _____ **% brothers/pledges attending:** _____ **Date:** _____

Activity: _____ **% brothers/pledges attending:** _____ **Date:** _____

_____ The chapter is submitting a 2006-07 Chapter Programming Award application for spiritual development. (1 point)

11. Social & Moral Development (4 points)

_____ The chapter held at least two non-alcoholic social events (exchanges/mixers/date parties/etc.) (2 points)

Activity: _____ **% brothers/pledges attending:** _____ **Date:** _____

Activity: _____ **% brothers/pledges attending:** _____ **Date:** _____

_____ The chapter also held at least one additional non-alcoholic social activity with another men's and/or women's group. (1 point)

Activity: _____ **% brothers/pledges attending:** _____ **Date:** _____

_____ The chapter is submitting a 2006-07 Chapter Programming Award application for social/moral development. (1 point)

12. Physical Development (4 points)

_____ 75% of members participated in an intramural sport or a chapter sponsored physical development event. (1 point)
(Attachment #14 - include list of sports and participants)

_____ The chapter participated in at least 2 intramural athletic activities as a chapter this calendar year. (2 point)

Sport: _____ **Date:** _____

Sport: _____ **Date:** _____

_____ The chapter is submitting a 2006-07 Chapter Programming Award application for physical development. (1 point)

13. Brotherhood/Chapter Unity (5 points)

_____ The chapter conducted at least three brothers-only events (not including recruitment events, membership education or chapter meetings) during the calendar year with a significant number of brothers in attendance. Events can range from camping to retreats away from the house to card tournaments to canoe trips to brotherhood nights. (3 points)

1. Activity: _____ % brothers/pledges attending: _____ Date: _____
2. Activity: _____ % brothers/pledges attending: _____ Date: _____
3. Activity: _____ % brothers/pledges attending: _____ Date: _____

_____ A system or program of regular constructive critiquing of members is in place to provide opportunities for personal development. (Example: Pass the gavel, membership review committee, senior critic, active criticisms) (1 point)
(Attachment #15 - Include a 1-page outline/explanation)

_____ Members are recognized for outstanding brotherhood (Brother of the Week, Tip of the Hat Award, etc.) (1 point)

14. Chapter Management/Executive Leadership (3 points)

_____ The chapter conducted at least one Chapter Retreat this calendar year. A chapter retreat is defined as at least a 4-hour period away from the chapter house used to set goals, plan activities, and build bonds of brotherhood. (1 point)

Date of Retreat: _____ **Location:** _____
(Attachment #16 - Include copy of schedule and overview of retreat plans/goals)

_____ The chapter conducted an Officer Transition Program. (An Officer Transition Program should consist of individual and/or group training of new officers by past officers and advisors. It may include officers' retreat or lock-in, written reports and notebooks, and shared officer duties during the transition period.) (1 point)
(Attachment #17 - Include outline of what transition program entails)

_____ The chapter held Executive Board meetings weekly prior to each chapter meeting. (1 point)

15. Relationship with International Fraternity (8 points)

_____ Members attended and participated in the most recent Regional Leadership Conferences and FarmHouse Leadership Academy. (1 point)

RLC attended: _____ **% of brothers/pledges attending:** _____
2007 FH Leadership Academy participants: _____

_____ The chapter leadership, advisors and/or association reviewed the following policies with the chapter membership: Alcohol, FIPG, FEA Statement on Hazing, Chapter Excellence Challenge, Disciplinary Procedures, Non-Payment of Accounts, Alcohol-Free Housing at Conferences, Visiting other chapters, Auxiliary organizations (sisters), Amnesty, Legacies, Diversity and Workers Comp/Property Insurance – in section 5 of Chapter Planning Guide. (1 point)

_____ The chapter had at least 10 percent of its undergrad chapter members attend the 2006 Conclave in Nashville. (1 point)
Number of brothers who attended: _____

_____ Chapter members voted for the Doane, Snyder and Skinner Awards through FarmHouse International during the calendar year. (1 point)

Recipients: _____ **Doane Award (graduating senior)**
_____ **Snyder Award (alumnus)**
_____ **Skinner Award (lady)**

_____ The chapter submitted its Term Report and paid its dues by the due date each term of this calendar year. (2 points)
(To be completed by FarmHouse International Office)

Date submitted in Fall (must be by Oct. 1st) _____ **Date submitted in Spring (must be by Mar. 1st)** _____

_____ The chapter submitted its Initiation Reports within one month of each initiation. (2 points)

Date of Spring class initiation: _____ **Report received:** _____
Date of Fall class initiation _____ **Report received:** _____

16. Relationship with University and Administration (3 points)

_____ The chapter president conducted at least one individual meeting per semester with Fraternity Affairs Advisor/Dean of Students. (1 point)

University personnel meeting with _____ Date of meeting(s): _____

_____ The chapter had a representative at 90% of all IFC or Greek Council meetings. (1 point)

_____ The chapter had a representative(s) at 90% of all university-sponsored training programs; special meetings; and campus-wide speakers for fraternities. (1 point)

17. Public Relations (4 points)

_____ The chapter held a special "dress meal" at least twice per calendar year with a distinguished guest (administrator, faculty member, community leader, etc.). (2 points)

1. Guest: _____ % brothers/pledges attending: _____ Date: _____

2. Guest: _____ % brothers/pledges attending: _____ Date: _____

_____ The chapter regularly updates its web site, and the webmaster has an e-mail account that is checked at least once a week. (1 point)

Web Site Address: _____ Webmaster's E-mail: _____

_____ Press releases were submitted to campus/local newspapers prior to special events/happenings (brother elected president, major community service efforts, noted guest speaker coming, anniversary celebration). (1 point)
(Attachment #18 - Include sample copy of chapter press release)

18. Property Management (4 points)

(SECTION FOR CHAPTERS WITH OWN CHAPTER HOUSE)

_____ The chapter and association have formed a working agreement for which party is responsible for repairs, upkeep, facilities improvements, etc., and both parties are aware of their responsibilities. (1 point)
(Attachment #19 - Include copy of chapter/association operating agreement)

_____ Work duties (clean-up assignments) are understood and shared by all members. (1 point)

_____ Every member is required to sign a housing contract or membership obligations contract. (1 point)
(Attachment #20 - Include sample contract)

_____ Employment agreements and/or job descriptions (responsibilities) are signed by chapter employees (cook, housemother, RA) and president/treasurer annually. (1 point)
(Attachment #21 - Include copy of job descriptions/agreements)

OR

(SECTION FOR CHAPTERS WITHOUT OWN HOUSE)

_____ A House Search Committee has been formed to explore housing options in community/campus, with at least one alumnus or advisor serving on the committee. (1 point)
(Attachment #19 - Include list of committee members and recent progress)

_____ The chapter has a strategic plan of action for identifying and acquiring common housing for chapter. (1 point)
(Attachment #20 - Include copy of plan)

_____ Every member is required to sign a membership obligations contract. (1 point)
(Attachment #21 - Include sample contract)

_____ The chapter has started a savings plan to assist in a down payment for a chapter house/property. (1 point)

Fund balance: _____ Contribution this year: _____

19. Relationship with Advisors/Associations/Parents/Housemothers (4 points)

_____ *The chapter maintained at least 3 chapter advisors. (1 point)*

	<i>Chapter advisors' name</i>	<i>E-mail</i>	<i>Work phone #</i>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

_____ *At least one chapter advisor attended each weekly meeting and regularly offered advice and suggestions to the active chapter. (1 point)*

_____ *The chapter conducted at least one activity involving parents this calendar year. (1 point)*

Type of activity: _____ *# of parents attending:* _____ *Date:* _____

_____ *Parents are invited and encouraged to attend formal initiation ceremony. (1 point)*

BONUS POINTS (6 bonus points possible)

_____ *The chapter selected and initiated one associate member during the calendar year. (1 bonus point)*
(International Office must have received paperwork and initiation fee by March 1, 2007)
Name of newly initiated associate member: _____

_____ *The chapter Executive Board and Association Board had at least one joint retreat or planning session during the calendar year. (1 bonus point)*
Event: _____ *Location:* _____ *Date:* _____

_____ *A regularly-meeting Parents' Club, Mom's Club or Dad's Club has been formed to assist the chapter with major projects, repairs, fund raising projects, facility improvements, etc. (1 bonus point)*

_____ *The chapter has a housemother or housefather (current undergraduate members excluded). (1 bonus point)*

_____ *Participation in the FarmHouse Foundation's Undergraduate Giving Club from Mar. 1, 2006 - Feb. 28, 2007:*
1 bonus point for 50-74% of undergraduate chapter giving at least \$10 per man
2 bonus points for 75% or more of undergraduate chapter giving at least \$10 per man

FARMHOUSE FRATERNITY

CHAPTER AWARD OF EXCELLENCE

Membership Portion - 2006-07

MEMBERSHIP (worth 20% of total Chapter Award of Excellence application, will be verified by FH Int'l – 40 points)

Membership numbers (15 points)

Was there an average of 30 dues-paying members (actives & pledges) in the chapter for the 06-07 year.

NUMBER OF MEN (pts based on avg of semesters) 30+ men (15 points)

30 members or more = 15 points; if under 30 members, one point per every two members (Ex. 12 member avg = 6 pts)

Fall '06 Term _____ Spring '07 Term _____ Average # of members 2006-07 school year _____

Comparison to Average Fraternity Size on campus (10 points)

(If less than 5 fraternities on campus, points will be re-assigned and calculated for Membership Numbers section above).

(Average fraternity size must be obtained from Fraternity Affairs/Greek Life office)

Spring '07 Chapter Membership _____ Spring '07 Average Fraternity Size _____

100% of average men's fraternity size – 10 points

Ex: 40 members, Avg. Fraternity Size 50 members = 80%

90-99% of average men's fraternity size – 9 points

“ ”

10-19% of average men's fraternity size – 1 point

Membership Trends (5 points)

Chapter numbers (pledges & actives – use attached Membership Trends form)

Spring 2005	_____	Fall 2004	_____	Average	_____
Spring 2006	_____	Fall 2005	_____	Average	_____
Spring 2007	_____	Fall 2006	_____	Average	_____

(Comparing average numbers from 2004-05 to 2006-07)

More than a 5% in increase in last 3 years - 5 points + 1 bonus point

No greater than 5% average increase to no more than 5% average decrease in last 3 years – 5 points

6% - 15 % decrease in last 3 years - 3.5 points

16% - 25% decrease in last 3 years – 2 points

More than a 25% decrease in last 3 years - 0 points

Housing Occupancy (5 points)

(don't include house mothers or RA's in figures)

Housing Capacity as determined with Association in Fall '06 _____ # of occupants living in house - Spring '07 _____

90-100% of house full - 5 points

60-69% - 2 points

80-89% - 4 points

50-59% - 1 points

70-79% - 3 points

Below 50% - 0 points

Pledge Class Retention Numbers (5 points)

(Based on information from '04-05 and '05-06 Term Reports & Initiation Reports)

Fall '05- # of Pledges _____ # Initiated after 1st term _____ # Holdovers initiated (following semester) _____ Total _____

Spr '06- # of Pledges _____ # Initiated after 1st term _____ # Holdovers initiated (following semester) _____ Total _____

(A) Total # of Pledges (Fall'05 + Spring'06) _____ (B) Total # of Initiated Pledges _____ Retention Avg. (B/A) _____

90% or higher - 5 points

60-69% - 2 points

80-89% - 4 points

50-59% - 1 points

70-79% - 3 points

Below 50% - 0 points

FARMHOUSE FRATERNITY

CHAPTER AWARD OF EXCELLENCE

Scholarship Portion - 2006-07

SCHOLARSHIP (worth 20% of total Chapter Award of Excellence application – 40 points)

_____ GPA percentage above all-men's average on campus for calendar year (Jan.-Dec. '06) (20 points)

Spring Term

Example 41 men x chapter/pledges average 3.14 GPA = 128.74

Fall Term

Example 44 men x chapter/pledges average 3.11 GPA = 136.84

(A) 85 Total Men

(B) 265.58 Total Chapter grade points

(B) 265.58 Total Chapter Average/ (A) 85 Total Men = (C) 3.12

4.00 Maximum grade attainable

minus (D) 2.86 Undergraduate All-Men's Average for academic year

= (E) 1.14 Campus differential

(C) 3.12 (Chapter Average) – (D) 2.86 (All-Men's Average)

(E) 1.14 (Campus differential)

= 22.8%

Example chapter scored 22.8% - scoring 18 points in section

Spring '06 Term

_____ men x chapter/pledges average _____ GPA = _____

Fall '06 Term

_____ men x chapter/pledges average _____ GPA = _____

(A) _____ Total Men

(B) _____ Total Chapter grade points

(B) _____ Total Chapter Average/ (A) _____ Total Men = (C) _____

4.00 Maximum grade attainable

minus (D) _____ Undergraduate All-Men's Average for academic year

= (E) _____ Campus differential

(C) _____ (Chapter Average) – (D) _____ (All-Men's Average)

(E) _____ (Campus differential)

= _____%

30% or greater above all-men's average & higher (20 points)

20-29% above all-men's average (18 points)

10-19% above all-men's average (16 points)

0-9% above all-men's average (14 points)

.1-9% below all-men's average (12 points)

10-19% below all-men's average (10 points)

20-29% below all-men's average (8 points)

30% or more below all-men's average (0 points)

_____ **GPA percentage above all-men's fraternity average (10 points)**

Spring '06 Term _____ men x chapter/pledges average _____ GPA = _____
 Fall '06 Term _____ men x chapter/pledges average _____ GPA = _____
 (A) _____ Total Men (B) _____ Total Chapter grade points
 (B) _____ Total Chapter Average/ (A) _____ Total Men = (C) _____
 4.00 Maximum grade attainable
 minus (D) _____ Undergraduate All-Men's Fraternity Average for academic year
 = (E) _____ All-Fraternity Campus differential
 (C) _____ (Chapter Average) - (D) _____ (All-Men's Fraternity Average)

 (E) _____ (All-Fraternity campus differential) = _____%

- 30% or greater above all-men's average & higher (10 points)
- 20-29% above all-men's average (9 points)
- 10-19% above all-men's average (8 points)
- 0-9% above all-men's average (7 points)
- .1-9% below all-men's average (6 points)
- 10-19% below all-men's average (5 points)
- 20-29% below all-men's average (4 points)
- 30% or more below all-men's average (0 points)

_____ **GPA Trends (10 points)**

GPA's for pledges & actives combined

Spring 2004 _____	Fall 2004 _____	Average 2004 _____
Spring 2005 _____	Fall 2005 _____	Average 2005 _____
Spring 2006 _____	Fall 2006 _____	Average 2006 _____

* (Comparing combined GPA from 2006 to 2004)

- Chapters 30% above all-men's average for 2006 (see prior page) (all 10 points - could also record #2 below)
- 0.10 or more increase in last 3 years (10 points + 1 bonus point)
- 0.01- 0.09 increase in last 3 years (10 points)
- No change- 0.09 decrease in last 3 years (8 points)
- 0.10- 0.19 decrease in last 3 years (6 points)
- 0.20-0.29 decrease in last 3 years (4 points)
- 0.30 decrease and below (0 points)

FARMHOUSE FRATERNITY

CHAPTER AWARD OF EXCELLENCE

Ritual Portion - 2006-07

RITUAL (worth 10% of total Chapter Award of Excellence application – 15 points)

_____ *In compliance with NIC Standards, chapter had no longer than a 12-week new member education program (10 points)*
(To receive points, final votes must be cast before 12-week program ends, and the new member must be informed that he has completed the New Member Education process, informed he has been voted in as an active brother and will now assume all rights, privileges and responsibilities of being an active member. Chapters may proceed with the formal initiation (The Pearls Ceremony) within or immediately after the 6-12 week program. Chapters may also wait to formally initiate (conduct The Pearls Ceremony) after semester grades are received.

The following points are based on the Builder of Men Affirmation Initiative approved by the 2006 Conclave. (5 Points)

Written & Prescribed Ritual

- _____ Chapter conducted the Shield Ceremony (Invitation to Prospective Membership). (1 point)
- _____ Chapter conducted the Star Ceremony (Pledging Ceremony). (1 point)
- _____ Chapter conducted the Crescent Ceremony (Conclusion of New Member Program – 6-12 weeks). (1 point)
- _____ Chapter conducted the Pearls Ceremony (Initiation). (1 point)
- _____ Chapter conducted the Rubies Ceremony (Conferring of alumni status). (1 point)

Further Affirmations

- _____ Chapter conducted Weekly Chapter & Individual Builder of Men Affirmations. (1 point)
- _____ Chapter conducted the Builder of Men Week daily devotionals as prescribed. (1 point)
- _____ Chapter conducted the Fraternal Leadership Dedication to install new chapter officers. (1 point)
- _____ Chapter conducted the Alumni and Advisor Leadership Dedication. (1 point)
- _____ Chapter conducted at least 2 of the 5 below Fraternal Celebration affirmations (if 2 are marked, 1 point received)
 - _____ Campus/Community Leadership
 - _____ Lavaliering
 - _____ Engagement/marriage
 - _____ Honor Society Induction
 - _____ External Honor
- _____ Score 1 point for each of the above ritual ceremonies or affirmations your chapter has conducted, up to a total of 5 points for the above section. Maximum of 5 points awarded for this section.

Feedback (1 bonus point)

- _____ After conducting the Rituals, the chapter provided written input/feedback to the FarmHouse International Office regarding the above Rituals (can include a 1 page summary with recommendations, suggestions for refinement with application).

We verify that the information contained in this evaluation form is accurate.

_____	_____
Chapter President Signature	Date
_____	_____
Chapter Advisor Signature	Date
_____	_____
Fraternity Affairs Advisor	Date

ATTACHMENT SUMMARY CHECKLIST

2006-07 FARMHOUSE CHAPTER AWARD OF EXCELLENCE

<u>ATTACHMENT #</u>	<u>REQUIRED DOCUMENTS</u>
_____	1. 1-page Big Brother program guidelines/responsibilities
_____	2. 1-3 page syllabus of new member education & pre-initiation schedule
_____	3. Current copy of chapter bylaws
_____	4. Copies of two alumni newsletters produced from Jan. 1, 2006 – Feb. 28, 2007
_____	5. Most recent monthly income/expense statement and balance sheet from chapter
_____	6. Spring 2007 chapter budget and Fall 2006 chapter budget
_____	7. Chapter Procedures for delinquent accounts
_____	8. 1-page Chapter Audit summary finding/opinion (from CPA or Alumni Audit Committee)
_____	9. Campus involvement list of brothers and clubs/organizations they're involved in
_____	10. Community service list of brothers and projects/hrs each volunteered with
_____	11. Position responsibilities of chapter's director of risk management
_____	12. Chapter's Crisis Management Plan
_____	13. Chapter policy/procedures for handling risk management/alcohol/drug violations and disputes
_____	14. List of brothers and intramurals/sports each participated in
_____	15. 1-page outline/explanation of chapter's structured constructive criticism program
_____	16. Chapter retreat schedule and overview of plans/goals
_____	17. Outline/details of chapter officer transition program
_____	18. Sample press release chapter uses and distributes to the media for positive promotion purposes
* Chapters with Houses owned by Association	
_____	19. Chapter/Association Operating Agreement (who's responsible for what?)
_____	20. Sample housing contract or member obligation contract
_____	21. Job description/employment agreement with housemother/RA/cook
** Chapters with no Chapter House or house rented by Association/Chapter from landlord, university, etc.	
_____	19. List of House Search Committee members and detail of progress
_____	20. Section of strategic plan related to identifying and acquiring common house for chapter
_____	21. Sample house contract or member obligation contract

(NOTE: Please label all attachments according to the above #'s, OK to be labeled in ink at top of document pages)